

South Dakota Council on Developmental Disabilities  
Minutes of Meeting-April 15, 2005

The SD Council on Developmental Disabilities met on April 15, 2005 at the Baymont Inn in Sioux Falls, SD

Members Present

Travis Arneson	David Scott
Deborah Bouchie	Wanda Seiler
Vicki Day	Kati Seymour
Jason Harris	Georgene Short Bull
Dillon Haug	Judy Struck
Robert Kean	Kayla Tinker
Lisa Lunstra	Isabel Trobaugh
Michael McRoden	Lex Werdel
David Nissen	Ted Williams

Others Present

Edith Arneson	Arlene Poncelet
Beth Henrichsen	Clayton Werdel
Nathan Miller	

INTRODUCTORY REMARKS

Chairperson Deborah Bouchie called the meeting to order. Everyone introduced themselves.

APPROVAL OF AGENDA & MINUTES

Isabel Trobaugh moved, seconded by Kati Seymour to approve the agenda. Motion carried.

Robert Kean moved, seconded by Vicki Day to approve the minutes of the Council Meeting held January 27, 2005 and the Executive Committee Meeting held April 14, 2005. Motion carried.

Isabel Trobaugh moved, seconded by David Scott to ratify the following actions taken by the Executive Committee on April 14, 2005 and March 9, 2005:

- Approval of additional funds to cover cost of interpreters for Partners in Policymaking.
- Approval of requests for travel and stipend reimbursement for Lex Werdel and Valary Wysuph;
- Approved - CCHS-Mini Grant for Training: "Reflections on a Different Journey" with Dr. Stan Klein in the amount of \$3,000 (request a copy of the book be provided to families at no cost);
- Arlene will request additional information before a decision is made. - HSA/ATCO-Mini Grant for Training: "Enhancing Leadership Through Personal Power" in the amount of \$4,350;
- Approved, proposal will be reviewed at next meeting - Friends Project requested an opportunity to submit a proposal for another year of funding;
- Alliance for Full Participation-The Council will pay for Arlene Poncelet and one other Council member to attend out of the regular Council budget. The grant to Black Hills Special Services will pay up to \$7,500 for other Council members who are on the PLANS Committee to attend and others as funding permits;
- Recreation Activities - The Council received a request for assistance to attend the Jaycee Camp this summer. Due to past concerns about alleged abuse, Arlene felt that it was important for the Council to be made aware of the issue and also requested that the Jaycee Camp's response to these allegations be presented to the Executive Committee (copy shared with full council). After discussion, no changes were made in how the

Council will respond to requests for assistance to attend Jaycee Camp. Arlene requested that the Council set aside a specific amount of funds for Requests to attend recreation activities. \$5,000 was recommended for recreation activities. Availability of these funds will be promoted through the Council's DDC Notes and on the Council's website.

- The evaluation of the Executive Director was completed. The evaluation comments are available for Council members to review. A salary increase equal to that of state employees was recommended (2.25%).

### DIRECTOR'S REPORT

- The ADD Technical Assistance Institute will be June 6-8, 2005 in Virginia. Arlene hopes to attend, unless preparations for the federal site visit indicate otherwise.
- Nomination forms are available for anyone interested in being an officer for the National Association of Councils on DD.
- Kati Seymour has been named to the National Youth with Developmental Disabilities Development Information Center (NYDDDIC) Steering Committee. Congratulations, Kati!
- Arlene received a letter informing the Council that the new president of the SDACBS is Mark Bratt from Southeastern Behavioral Health Care.
- Pat Redinius passed away, as well as Shelly Pfaff's step-father. Robert Kean announced that David Hoyt, who was active with BHSSC for many years, also passed away.
- March was DD Awareness Month. There was an article in the Capital Journal (copy shared at the meeting), posters were sent to ATC's, grantees, etc. The Governor's Proclamation and

Disability Etiquette brochures were sent out in the SD Coalition of Citizens with Disabilities March newsletter.

- Five Council Members still need to fill out the FFY05 Conflict of Interest form and return them to Arlene.
- Arlene passed around numerous thank yous for Council Members to review.
- Arlene has a copy of the March 21, 2005 New York Times article referencing Laurent, SD as a deaf community.
- The Centers for Disease Control (CDC) Awareness Campaign on Early Childhood Development includes fact sheets on Developmental Disabilities, Cerebral Palsy, Autism, Mental Retardation, vision loss, hearing & Attention Deficit Hyperactivity Disorder (ADHD). These can be downloaded from the CDC website. Arlene plans to use these at exhibit booths as appropriate.
- Arlene has fact sheets regarding Social Security and disability available for members to review.

### BUDGET UPDATE

There are \$369,814 of federal funds available for grants and activities.

### MONITORING, TECHNICAL ASSISTANCE, REVIEW AND SITE (MTARS) VISIT

A site visit will be conducted the week of June 20-24, 2005. The group will meet in Sioux Falls on Monday; travel to Pierre Tuesday & Wednesday, and back to Sioux Falls Thursday afternoon and Friday. The purpose of this visit is to review compliance of the Council with the Developmental Disabilities Act.

In an effort to have Council members participate in the site visit, the next Council meeting was scheduled for Wednesday, June 22 in Pierre. The Federal Review Team will also want to meet separately with the Council Chairperson and Executive Committee. They may also request time with just the consumer and/or family members of the Council. Arlene will keep everyone updated.

Arlene distributed the MTARS review tools for members to review. Specifically, Arlene requested that the Council members share what they feel are the Council's Best or Innovative Practices. Comments included:

- Fund activities that promote youth/young adults with disabilities as leaders or focus on transition of youth to adult systems.
- Council meetings move around, available across whole State
- Well represented of DD community, diversity
- Dedicated, caring
- State agency participation is consistent and positive
- Doing activities in integrated settings
- How often the Council reviews the state plan
- Direct Requests for Funding towards what hasn't been done

Arlene will use this information to complete the checklists and submit them the end of April. Copies will be shared with the full Council.

### REPORT ON 2004 DISABILITY SURVEY

Randy Stuefen, contractor with USD Business Research Bureau, presented to the group. Randy gave an overview of the survey conducted in 2004. The survey is conducted by telephone. 739 questionnaires were completed for a response rate of 68.6%. This is the third survey of this type, and it was completed September 13 through October 28, 2004. The survey compares the US Census

data with South Dakota specific data. Most numbers are fairly close to one another.

Some items that are tracked are demographics, income, education, type and severity of disability, work status, employment and health care. Wanda requested information specific to individuals with developmental disabilities. She mentioned a website that is good for comparisons: [www.bowlingalone.com](http://www.bowlingalone.com). Ted asked if the numbers could be tracked to know where people are living.

Arlene will make a request to Randy for additional information.

### REQUESTS FOR FUNDING (RFF)

- Mini-Grants for Education and Training

Arlene asked the group if they would like to set aside funds for the year and authorize the Executive Committee to deal with requests as they arrive, rather than looking at these grants only once a year. Consensus was to continue dealing with grants under \$5,000 by having the Executive Committee review them as they arrive and ratification by Full Council of funding decisions.

- National Core Indicators

Arlene asked Wanda Seiler to provide a quick overview on this survey and how it has been used to further the Division's plans for community services. And, is there a role for the DD Council in supporting this project. The Division of Developmental Disabilities will be conducting surveys as part of the National Core Indicators project. The Division plans to hire seasonal help and interns to complete the interviews, rather than contracting with a company to do this. The deadline is July 2006 to have this completed. The Division will start in June 2005. 500 interviews will be completed.

Vicki Day moved, seconded by Judy Struck to support the concept and continuation of this project and to request a proposal be submitted by the Division of Developmental Disabilities for the June 2005 meeting. Motion carried. Wanda Seiler abstained.

- Employment

Travis Arneson moved, seconded by Lex Werdel to open a competitive Request for Funding in the area of employment. Motion carried. This RFF will not include specific project ideas but rather to see what projects are generated by those responding.

- Self-Advocacy Organization/Leadership Development

Art Butcher and Steve Dahlman from Hot Springs presented to the Council in September 2004. The Council asked them to submit a proposal to share their story about running their own meetings. Bob Markve, Black Hills Special Services Cooperative, has been assisting Art and Steve in preparation of a video proposal, rather than a written one, for the June meeting.

- Self-Advocacy Organization/Leadership Development

Per the discussion at the January meeting, Arlene has met with Shelly Pfaff of the SD Coalition of Citizens with Disabilities. The Coalition is interested in working with the Council on leadership development and participation of individuals with DD in diverse coalitions. Arlene asked the Council to provide some specific parameters they want to see in a proposal.

Discussion included the following:

- Analysis of infrastructure and barriers faced by individuals with disabilities in participating in boards and other advocacy activities (re: transportation, child care, etc.)
- Needs assessment of what individuals want and need.
- Training – not just group or statewide training but could also include individualized training.

- Share the TOOLS proposal that was submitted in April 2004.
  - Write proposal that is very specific as to the outcomes that will be worked toward.
  - Employment of a self advocate to promote the self advocacy movement in our state.
  - Wanda will share information from the National Association of State Directors of Developmental Disabilities Services on Best Practices in the area of Self-Advocacy.
- Partners in Policymaking Year 14  
Arlene suggested that the Council discuss Partners in Policymaking. The Council has agreed to fund Partners for 15 years and then make a decision on the continuation of this project.

Since Year 10, the program has not received any increase in funding and currently receives \$80,000. As you know, the Council approved an additional \$2,000 for interpreter costs and from discussions with Sandy Hook, Partners Coordinator, the number of individuals attending the Continuing Education portion continues to remain steady at approximately 80 people. Robert Kean added that the average cost per graduate at Continuing Education is approximately \$175 and does not include transportation costs and people are asked to share motel rooms.

Arlene also asked the Council to consider whether they would want to include an independent evaluation to be part of the Year 14 Request for Funding. The program has annually conducted an in-house survey of graduates to ask how they are using their skills, etc. Arlene's recommendation for an evaluation stems from a need to document, in addition to the anecdotal stories we have all heard, the effectiveness of the program in effecting systems change. Discussion from the Council included: how Partners can reach more people with disabilities who have significant issues; demonstrate effectiveness for communities;



possibility of using the evaluation report as a tool when approaching other funding sources.

Vicki Day moved, seconded by Ted Williams to issue a RFF for Year 14 for \$100,000 of federal funds to include an independent evaluation. This increase includes an increase for Continuing Education activities, as well as interpreter services.

- Other contacts that have been made to the Council Office regarding possible funding include:
  - Black Hills Workshop for a People First Conference this summer.
  - Division of Developmental Disabilities for training for direct support professionals specific to follow-up on Root, Cause, Analysis
  - Sexuality training-focus on youth and young adults with disabilities
  - GRDDS-self employment project.

#### GRANT APPLICATION – IN-SERVICE TRAINING-SDACBS

Tom Scheinost presented to the group. The three trainings that will be provided are “Thinking Differently” by Kevin Edwards; “Using Sensory Processing to Understand Behaviors” by Laura Barker; and Using Universal Enhancements” by Tom Pomeranz. If these trainings do not use all the budgeted money, a fourth training will be added.

There were questions regarding how information about the workshops reaches individuals with disabilities, parents and family members. It was suggested that information on the sessions be shared with SD Advocacy Services and the USD Center for Disabilities for inclusion in newsletters, list serves and websites.

Travis Arneson moved, seconded by Kati Seymour to approve \$12,500 of federal funds for the proposal entitled “In-Service

Training". Motion carried. Ted Williams abstained. Two members voted nay.

GRANT APPLICATION – ADJUSTMENT TRAINING CENTER  
DIRECT SUPPORT WORKFORCE “SECOND ROUND OF I AM  
ONLY ONE TRAINING FOR DIRECT SUPPORT AND SUPERVISOR  
WORKFORCE.”

Tom Scheinost presented this proposal to the group. Last year the SDaCBS provided this training with Council funding and it was so well received that agencies requested another round so that more Direct Support Professionals could participate. This project will bring in Jill Westring from the Council on Quality & Leadership to provide “I Am Only One” direct support professional and supervisor training during the months of August and September 2005. The training will be available to staff from the 19 ATCs and SD Developmental Center.

Travis Arneson moved, seconded by Lisa Lunstra to approve \$13,800 of federal funds for the proposal entitled “Adjustment Training Center Direct Support Workforce: Second Round of I Am Only One Training for Direct Support and Supervisor Workforce.” Motion carried. Abstaining was Ted Williams.

ALLIANCE FOR FULL PARTICIPATION (AFP) PROPOSAL

As mentioned at the January meeting, Tom Scheinost approached the group for funding to assist 19 consumers, 8 staff and 1 family member to attend the AFP Summit to be held in Washington, DC in September 2005. The proposal will pay for a bus, registration and hotel costs. The bus will run straight through from Sturgis to Washington, DC.

Kati Seymour moved, seconded by Robert Kean to approve \$16,076 of federal funds. The Council gave Arlene the authority to work with the SDaCBS to go above that by \$3,000 if needed. Motion carried.

### UNITED WE RIDE WORKSHOP

Julie Johnson, Resource Coordinator with the Division of Developmental Disabilities, attended the United We Ride conference, sponsored by the Centers for Medicaid & Medicare Services, in Denver, CO in December 2004. There were several others from South Dakota in attendance including Bruce Lindstrom from the Department of Transportation.

At the workshop, state groups were formed to discuss the issues. Julie's group has a vision: Access to Unlimited Mobility. The goals of the group are to 1) re-establish state level coordination initiative; 2) create additional transportation options; 3) educate public about public transportation; 4) increase ridership. They discussed barriers and solutions/action items for each barrier. Council members received a hand out with this information.

The Council asked to be updated on the progress in the area of transportation.

### NEXT MEETING DATE & PLACE

The Council reviewed dates and tentatively set the next meeting for June 22, 2005 in Pierre.

### ADJOURNMENT

Meeting adjourned at 3:00 pm on April 15, 2005.